

Certificate IV in Community Services Work
(Domestic Only)
CHC40708

Unit of Competency List

Students must complete the **10 compulsory units** plus a further **4 electives** chosen from the list below. Students who have previously completed any units of competency from the lists below, or any other eligible units may have them credited towards this qualification via the Recognition of Prior Learning Process (RPL).

Compulsory units (Complete All)

CHCCD412A Work within a community development framework
CHCCHILD401A Identify and respond to children and young people at risk
CHCCOM403A Use targeted communication skills to build relationships
CHCCS400A Work within a relevant legal and ethical framework
CHCCS411A Work effectively in the community sector
CHCCS412D Deliver and develop client services
CHCCS422A Respond holistically to client issues and refer appropriately
CHCORG405C Maintain an effective work environment
HLTHIR403B Work effectively with culturally diverse clients and co-workers
HLTOHS300A Contribute to OHS processes

Electives (Select 4)

Case work and case management electives

CHCCM401D Undertake case management
CHCCM402D Establish and monitor a case plan
CHCCM404A Undertake case management for clients with complex needs
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CHCCM503C Develop, facilitate and monitor all aspects of case management

Administration electives

BSBWOR204A Use business technology
CHCADMIN305D Work within the administration protocols of the organisation
CHCADMIN403C Undertake administrative work
CHCPOL402B Contribute to policy development
CHCPOL403B Undertake research activities

Advocacy electives

CHCAD401D Advocate for clients
CHCAD402D Support the interests, rights and needs of clients within duty of care requirements
CHCNET301D Participate in networks
CHCNET404A Facilitate links with other services



Client service electives

CHCCS401B Facilitate responsible behaviour
CHCCS403B Provide brief intervention
CHCCS404B Facilitate family intervention strategies
CHCCS407B Operate referral procedures
CHCCS414A Provide education and support on parenting, health and well being
CHCCS503A Develop, implement and review services and programs to meet client needs
CHCCS506A Promote and respond to workplace diversity
CHCCS521A Assess and respond to individuals at risk of suicide
CHCCS604A Manage the delivery of quality services to clients
CHCPROT409D Provide primary residential care
CHCPROT411C Provide for care and protection of clients in specific need
CHCRF402B Provide intervention support to children and families
HLTCSD306B Respond effectively to difficult or challenging behaviour
HLTHIR404B Work effectively with Aboriginal and/or Torres Strait Islander people

Community work electives

CHCCD307C Support community resources
CHCCD401D Support community participation
CHCCD404D Develop and implement community programs
CHCCD413D Work within specific communities
CHCCD420A Work to empower Aboriginal and/or Torres Strait Islander communities
CHCCED311A Provide sexual and reproductive health information to clients
CHCCED511A Develop, implement and review sexual and reproductive health education programs
CHCCS421A Undertake community sector work within own community
CHCGROUP403D Plan and conduct group activities
CHCINF407C Meet information needs of the community
CHCPROM502B Implement health promotion and community intervention

Domestic and family violence

CHCDFV301A Recognise and respond appropriately to domestic and family violence

Settlement work

CHCCH427A Work effectively with people experiencing or at risk of homelessness
CHCCS421A Undertake community sector work within own community
CHCSW401A Work effectively with forced migrants
CHCSW402A Undertake bicultural work with forced migrants in Australia
TAADEL403B Facilitate individual learning

Working with children and young people

CHCCHILD404A Support the rights and safety of children and young people
CHCYTH301D Work effectively with young people
CHCYTH402A Work effectively with young people in the youth work context
CHCYTH404D Support young people in crisis
CHCYTH511A Work effectively with young people and their families



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Working with people with alcohol and other drug issues

CHCAOD402A Work effectively in the alcohol and other drugs sector
CHCAOD407D Provide needle and syringe services
CHCAOD408A Assess needs of clients with alcohol and/or other drugs issues
CHCAOD409D Provide alcohol and/or other drug withdrawal services
HLTFA301B Apply first aid
HLTFA402B Apply advanced first aid

Working with older people

CHCAC416A Facilitate support responsive to the specific nature of dementia
CHCAC417A Implement interventions with older people at risk of falls
CHCPA402B Plan for and provide care services using a palliative approach

Working with people with disabilities

CHCCS413A Support individuals with autism spectrum disorder
CHCDIS301A Work effectively with people with a disability
CHCDIS410A Facilitate community participation and inclusion
CHCDIS411A Communicate using augmentative and alternative communication strategies

Working with people with mental health issues

CHCMH402A Apply understanding of mental health issues and recovery processes

Team coordination and supervision

CHCCS417A Provide support and care relating to suicide bereavement
CHCCS426A Provide support and care relating to loss and grief
CHCORG406A Supervise work
CHCORG423A Maintain quality service delivery

Social housing work

CHCCH301A Work effectively in social housing
CHCCH410A Manage and maintain tenancy agreements and services
CHCCS416A Assess and provide services for clients with complex needs

Homelessness support

CHCCH301A Work effectively in social housing
CHCCH427A Work effectively with people experiencing or at risk of homelessness
CHCCS416A Assess and provide services for clients with complex needs

Financial literacy education

CHCFLE301A Work with clients needing financial literacy education
CHCFLE302A Educate clients in fundamental financial literacy skills
CHCFLE303A Educate clients to understand debt and consumer credit

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