



STUDY TOUR

COURSE INFORMATION



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Dear Potential Student,

Thank you for your interest in our Study Tour at the Brisbane College of Australia.

This document contains our Study Tour Course information. Further information is provided below regarding course details, duration and entry requirements.

Brisbane College of Australia is located in the prime position of Brisbane's Central Business District surrounded by many shops, cafes, entertainment and public transport.

We hope this information is useful and look forward to your application to our College.

Kind Regards,

Administration Team

2012 Course Information

English Language Studies

All fees are Australian Dollars

COURSE	FULL TIME TUITION FEE	DURATION
Study Tour (option 1)	\$950 / Week	7 days
Study Tour (option 2)	\$950 / Week	11 days
Study Tour (option 3)	\$950 / Week	21 days

2012 PUBLIC HOLIDAYS

2 Jan	26 Jan	6 Apr	7 Apr	9 Apr	25 April	7 May	11 June	15 Aug	25 Dec	26 Dec
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OVERSEAS STUDENT HEALTH COVER

Length of policy	Single	Family
Up to 3 months	\$99.99	\$250.14
Up to 6 months	\$199.98	\$500.28
Up to 9 months	\$299.97	\$750.42
Up to 12 months	\$399.96	\$1,000.56

Health Cover is provided by Bupa OSHC. All premiums include GST, are in Australian dollars and may be subject to change.

Health Cover is not compulsory during a study tour, however it is recommended.

Study Tour

Going on a study tour is a great way for overseas students to learn English, and get the opportunity to explore a new culture. Tours are offered for groups from primary to university levels, and include Home-stay accommodation with an Australian family, loads of exciting activities and excursions (which can be customised to suit your group), course materials, collection from airport and return to airport and a guardian where necessary.

Your group can choose a fun and intensive English program, from a 7 day tour, an 11 day tour or a 3 week tour (21 days) depending on your preference, however the longer you stay the more English you can learn, and of course the more you get to see and do.

This program is ideal for students wanting to experience Australian life and have fun, while learning English, making this a holiday to be remembered!

Here is an example of what you might do on the 7 day tour

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
9:00am - 10:30am	Placement Test	English Class	English Class	English Class	English Class	Gold Coast Movie World	Free Day with Homestay family
<i>MORNING TEA BREAK</i>							
10:45am - 12:00pm	School Orientation-Introduction to the local city area	English Class	English Class	English Class	English Class	Gold Coast Movie World	Free Day with Homestay family
12:00 - 12: 40pm <i>LUNCH BREAK</i>							
12:40pm - 4:00pm	Visit City Hall & City Centre	Visit University of Queensland by Ferry	Visit Lone Pine Koala Sanctuary	South Bank Museum and Australian Art	Visit Botanic Gardens	Gold Coast Surfers Paradise Beach	Free Day with Homestay family

All Students must read this document carefully before signing the student agreement

REFUND POLICY

1. All requests for cancellations, transfers and refunds must be made in writing and require the presentation of relevant supporting documentation.
2. Upon approval the application will be refunded in accordance with the ESOS regulations.
3. No refunds will be given to students who are expelled for unacceptable behaviour or non-compliance with visa conditions.
4. If, after the full payment of fees a student withdraws an application the following will apply:
 - 4.1 If written notice is received by BC for more than 28 days before the commencing of the course a cancellation fee of 15% will be deducted from the fees received.
 - 4.2 If written notice is received by BC up to 28 days, but more than 14 days prior to the course commencing a cancellation fee of 20% will be deducted from fees received.
 - 4.3 If a student withdraws within 14 days of the commencement of the course, no refund will be made.
 - 4.4 No refund will be made for that portion of the tuition fee that is payable as counselling fees to the students appointed agent.
5. If the visa is refused by the Australian Authority an administration fee will be deducted and a refund of the tuition fee will be given.
6. If the course has not commenced and BC cannot deliver the course, BC will refund your full tuition fee (including your enrolment fee).
7. If the course has commenced and BC can no longer deliver the course, BC will refund the tuition fees for the portion of the course that has not yet been delivered.
8. The registered provider's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.
9. This agreement does not remove the right to take action under Australia's consumer protection laws.
10. BC may provide student information, including enrolment details, visa-related information, academic performance and attendance records, to Australian Commonwealth and State agencies and to the managers of the ESOS Assurance Fund.
11. In the case of a student returning home any refund will only be made after the student ID card is returned and immigration notified.

GUARANTEE OF TRAINING/ASSESSMENT

Once a student has successfully enrolled and paid for an entire course, BC is under obligation to deliver the training and assessment for that entire course. In the event that BC is unable to deliver the training and assessment for that course, a refund will be given in accordance with BC's Refund Policy.

ATTENDANCE OBLIGATIONS

Students studying courses in Australia on a student visa are required by law to attend 80% of all classes. It is mandatory to attend 20 hours of lessons per week. BC is under obligation to

report to the Department of Immigration and Citizenship if this requirement is not met.

TRANSFERS

Transfer to another educational institution

1. Under Student Visa Regulations it is not possible to transfer to another education institution for the duration of any preliminary course and/or the first six months of the principal course, except where:
 - 1.1 The college has ceased to be registered or the course in which the student is enrolled has ceased to be registered.
 - 1.2 A written letter of release has been provided by the College.
 - 1.3 A sanction has been imposed on the College's registration by the Queensland or Australian Government that prevents the student from continuing the principal course.
 - 1.3 Any government sponsor of the student considers the change to be in the student's best interest and has provided written support for that change.
2. Requests for transfer must be made to the Administration Office in writing and be accompanied by a letter of offer from the receiving institution. Evidence of exceptional and/or extenuating circumstances is also required.
3. If approved, any money transferred will be in accordance with BC's Refund Policy.

Transfer to another course at BC

- 1 All applications to transfer to another course at BC should be made on the 'Request for Internal Transfer' form available at the Administration Office in consultation with the relevant teaching departments.
- 2 Where a transfer is granted students must pay an administration fee of AU\$100 plus any additional tuition fees applicable to the new course before starting the new course.

ACCOMMODATION AND AIRPORT TRANSFER FEE REFUND POLICY

1. If the student's application for enrolment or visa is denied, a full refund is given.
2. Except for in the above instance, the Accommodation Placement and Airport transfer fees are non-refundable.
3. If at least 28 days notice is given for cancellation of accommodation, a full refund will be given. If less than 28 days notice is given, a cancellation equal to 2 weeks rent is incurred. After accommodation has commenced, 2 weeks notice must be given, otherwise the above cancellation charge is incurred.
4. If the College is not notified of any change in flight details at least 48 hours before arrival, another Airport transfer fee may be incurred.

ACCOMMODATION FEES

Placement Fees:	\$100
Home-stay (at least 4 wks):	\$230 p/wk
Additional Nights:	\$30 per night

(Includes all meals throughout your stay)

Brisbane College of Australia

Application Form

PERSONAL INFORMATION

Family Name _____
 Given Name/s _____
 Date of Birth (d/m/y) / / Sex: F M
 Nationality _____
 Language _____
 Passport Number _____
 Home Address _____

Current Address _____

Note: You must notify BC of a change in address while enrolled in a course.

Telephone _____
 E-mail Address _____
 Do you have any special needs that may affect or prevent you from completing any of the course requirements? _____

VISA STATUS IN AUSTRALIA

Student Holiday Visitor Other

STUDENT'S ENGLISH LEVEL

Elementary Pre-Intermediate
 Intermediate Upper Intermediate
 Pre-Advanced Advanced
 (Your level will be officially assessed when you enter the school)

Program Selection English Programs

Business English General English IELTS

Term 1: 16 Jan – 14 Mar <input type="checkbox"/>	Term 2: 2 Apr – 15 Jun <input type="checkbox"/>
Term 3: 2 Jul – 14 Sep <input type="checkbox"/>	Term 4: 1 Oct – 14 Dec <input type="checkbox"/>
Less than 9 weeks start date: ___/___/___	

CAE FCE

Term 1: 12 Mar – 8 Jun <input type="checkbox"/>	Term 2: 3 Sep – 30 Nov <input type="checkbox"/>
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Vocational Education and Training Course

Please write the name of the course you are applying for

Note: Please attach a passport copy for enrolment into any course. If enrolling in a certificate or diploma course please attach English test results and certified copies of your highest level of education.

Recognition of Prior Learning

I wish to apply for recognition of prior learning (domestic student only)

ACCOMMODATION

BC accommodation placement fee AU\$ 100
 I prefer BCE home-stay for weeks
 I will make my own living arrangements.
 Course Start Date: ___/___/___ Weeks: _____

AIRPORT TRANSFER FEES

Transfer from airport to accommodation AU\$100
 Do you require Airport Transfer service? Yes No

HEALTH INSURANCE

Do you require OSHC? Single Family No
Student Visa Students must have Overseas Student Health Cover (OSHC).

Month	3	6	12	18	24
Single	\$99.99	\$199.98	\$399.96	\$599.94	\$799.92
Family	\$250.14	\$500.28	\$1000.56	\$1650.33	\$2200.44

AGREEMENT

I certify that the information provided on this form, including attachments is true and correct. I have read, understand and agree to the terms and conditions of enrolment as set out overleaf (pages one and two).

 Signature / /
 Date

UNDER 18 APPLICANTS

Will you be accompanied by a guardian? Yes No
 If no, College Guardian fee is \$750.00
 If the student is under the age of 18, a parent or guardian's signature is required:

 Signature / /
 Date

AGENT DETAILS

Please complete this section if your application is being submitted by an approved education agent.
 Name of Consultant _____

Business Name of Agent _____

Where to send your application:

Brisbane College of Australia
PO Box 10704 Adelaide Street
Brisbane Qld Australia 4000
Email: study@bc.edu.au

How did you hear about us?

Our Website Friend/Family Agency
 Advertisement School
 Other _____



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