



BRISBANE COLLEGE OF AUSTRALIA



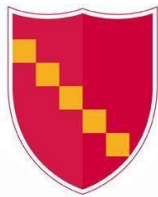
**ANIMAL TECHNOLOGY
2017 COURSE INFORMATION**

BRISBANE COLLEGE



Brisbane College of Australia

Accounting Courses
Business Courses
Early Childhood Education
and Care
Community Services
Hospitality
Animal Technology
TESOL Courses (AIT)
Training and Assessment



Australian Institute of TESOL

TESOL Courses



Brisbane College of English

Business English
Intensive General English
Preparation for IELTS
English for Academic Purpose

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About Animal Technology Studies

Are you an animal lover? Do you enjoy learning about animals and want to earn money doing what you love?

Do you want to kick-start your career working with and caring for animals?

Our nationally accredited and recognised Certificate and Diploma courses provide graduates with a broad range of skills in the many areas of animal technology including containment and exclusion procedures, monitoring anaesthesia in animals, conducting non-surgical procedures and providing basic care.

Our course gives students hands on industry experience integrating both work placement and theoretical knowledge during their studies.

The broad depth of the course also allows entry level students to explore the animal technology industry and broaden their knowledge of animal science studies.

Want to know what our past students have said about our courses? Check out the following link.

<http://bc.edu.au/testimonials.htm>

ACM30210 CERTIFICATE III IN ANIMAL TECHNOLOGY

About this course

This qualification is aimed at new entrants to the Animal Technology industry. This qualification is the industry qualification for persons operating at a junior or assistant level and undertaking animal technology functions within a biomedical research or production environment. Work may include day-to-day support and assistance within a veterinary practice or animal technicians in animal science centres or providing help at animal centres.

The course consists of 18 units of competency ranging from work within an animal technology facility, containment and exclusion procedures, preparing and monitoring anaesthesia for animals, conducting non-surgical procedures on animals, carrying out simple breeding procedures and providing basic care for a number of different animals.

Career and study pathway

Successful completion of this qualification may lead to further study, such as the Diploma of Animal Technology (ACM50110), that defines higher level job functions, or find employment within the animal technology field such as an animal technician, laboratory animal technician, technical officer or field technician.

Learning Outcomes

Upon completion of this course, a Certificate III in Animal Technology will be issued. Students will gain knowledge of a variety of animal technology functions within a biomedical research or production environment. Students may continue on to the Diploma of Animal Technology or gain a position as an animal technician, assistant or laboratory technician.

Program Structure

All units of competency are to be taught separately due to the wide range of possible combinations available. This allows for students to choose units which do not overlap with other units they have chosen, or have already completed.

Forms of assessment may include: written tasks, multiple choice tests, projects/assignments/reports, feedback given and response, role plays and questioning/interview/discussion. This may vary per unit of competency.



ENTRY REQUIREMENTS

INTERNATIONAL STUDENTS

The pre-requisite for entering this course is:

- IELTS score of 5.5 with no band less than 5.0 (or equivalent).
- High school certificate (or equivalent) OR highest level of qualification.

DOMESTIC STUDENTS

There are no pre-requisites for entering this course as a domestic student

COURSE COST AND DURATION

Please refer to our tuition page or application forms for latest course cost and duration.

<http://bc.edu.au/tuition>

COURSE DELIVERY

Internal - Brisbane City Campus

External – Correspondence/Distance Learning (Domestic Students)

APPLY

Download our application form at our website:

<http://www.bc.edu.au/forms.htm>

Send your application with the required documents to:
study@bc.edu.au

Units of Competency

Students must complete 12 (twelve) core units plus a further 6 (six) electives chosen from the list below.

The units of competency that will be offered have been listed below.

Core Units

- ACMATE301A Work within an animal technology facility
- ACMATE302A Carry out institution containment and exclusion procedures
- ACMATE303A Prepare for and monitor anaesthesia in animals
- ACMATE304A Conduct non-surgical procedures on animals
- ACMGAS301A Maintain and monitor animal health and wellbeing
- ACMGAS302A Provide enrichment for animals
- ACMGAS303A Plan for and provide nutritional requirements for animals
- ACMGAS304A Carry out simple breeding procedures
- ACMOHS301A Contribute to occupational health and safety processes
- ACMSPE312A Provide basic care of rodents and rabbits
- ACMSUS201A Participate in environmentally sustainable work practices
- MSL973004A Perform aseptic techniques

Elective Units

- ACMSPE302A Provide basic care of birds
- ACMSPE303A Provide basic care of common native mammals
- ACMSPE304A Provide basic care of dogs
- ACMSPE305A Provide basic care of domestic cats
- ACMSPE310A Provide basic care of mammals
- MSL973002A Prepare working solutions

ACM50110 DIPLOMA OF ANIMAL TECHNOLOGY

About this course

This qualification is aimed at those seeking to build on their qualifications and experience in animal technology functions and gain a senior or managerial level role involving biomedical research or production environment. It is ideally suited to people who wish to gain knowledge and theory in substantial depth. It is highly recommended that while undertaking this qualification, the learner should have access to an animal technology workplace through either paid employment or substantial periods of work placement or experience.

The course consists of 23 units of competency in areas such as processing and interpreting data, preparing and monitoring anaesthesia in animals, carrying out containment and exclusion procedures, maintaining and monitoring the health and wellbeing of animals and providing basic care for a wide range of animals.

Career and study pathway

After completing the Diploma of Animal Technology (ACM50110), students may gain employment as an animal technology manager, facility manager, senior animal technologist, animal house manager, supervising animal technician or gain credit towards graduate level study to further advance their education at University.

Learning Outcomes

Upon completion of this course, a Diploma of Animal Technology will be issued. Students will gain a substantial knowledge and depth in a variety of animal science areas. Students may continue on to the Advanced Diploma of Leadership and Management or gain a position as a manager or senior facilitator at a biomedical centre or research laboratory.

Program Structure

All units of competency are to be taught separately due to the wide range of possible combinations available. This allows for students to choose units which do not overlap with other units they have chosen, or have already completed.

Forms of assessment may include: written tasks, multiple choice tests, projects/assignments/reports, feedback given and response, role plays and questioning/interview/discussion. This may vary per unit of competency.



ENTRY REQUIREMENTS

INTERNATIONAL STUDENTS

The pre-requisite for entering this course is:

- IELTS score of 5.5 with no band less than 5.0 (or equivalent)
- High school certificate OR copy of highest level of qualification

DOMESTIC STUDENTS

The pre-requisite for entering this course is:

- High school certificate (or equivalent)
OR copy of highest level of qualification

COST AND DURATION

Please refer to our tuition page or application forms for latest course cost and duration.

<http://bc.edu.au/tuition>

COURSE DELIVERY

Internal - Brisbane City Campus

External - Correspondence/Distance Learning (Domestic Students)

APPLY

Download our application form at our website:

<http://www.bc.edu.au/forms.htm>

Send your application with the required documents to:
study@bc.edu.au

Units of Competency

Students must complete the 15 (fifteen) core units plus a further 5 (five) electives from Group A and 3 (three) electives from Group B from the list below. Students who have completed any eligible units of competency may credit those units towards this qualification.

The units of competency that will be offered have been listed below grouped by field.

Core Units

- ACMATE301A Work within an animal technology facility
- ACMATE302A Carry out institution containment and exclusion procedures
- ACMATE303A Prepare for and monitor anaesthesia in animals
- ACMATE304A Conduct non-surgical procedures on animals
- ACMATE305A Conduct euthanasia of research animals
- ACMATE501A Manage compliance in animal technology
- ACMATE502A Manage and maintain the health of research animals
- ACMGAS301A Maintain and monitor animal health and wellbeing
- ACMGAS302A Provide enrichment for animals
- ACMGAS303A Plan for and provide nutritional requirements for animals
- ACMGAS304A Carry out simple breeding procedures
- ACMOHS501A Manage occupational health and safety processes
- ACMSPE312A Provide basic care of rodents and rabbits
- MSL924001A Process and interpret data
- MSL973004A Perform aseptic techniques

Elective Units

Group A

- ACMATE505A Carry out advanced breeding procedures
- ACMCAN404A Develop, monitor and review behavioural management strategies
- BSBRES401A Analyse and present research information
- MSL916001A Develop and maintain laboratory documentation
- MSL974007A Undertake environmental field-based monitoring

Group B

- ACMSPE302A Provide basic care of birds
- ACMSPE304A Provide basic care of dogs
- ACMSPE305A Provide basic care of domestic cats

Distance Study

Distance study mode is available for all of the Animal Technology Courses.

Distance study is done by completing your course work externally. You can even complete the work at home or anywhere else in the world.

Who is distance study for?

The distance study option is for those who are looking to study while working full time or looking for a flexible option for studying. It also gives you the opportunity to study and learn at your own pace.

Is support still available while I study?

There is still study support available for this mode of study through a designated Trainer who will respond to any questions or queries you have during your studies. Correspondence is generally through email.

How does distance study work?

There is a maximum duration set for each course where the Assessment requirements for each Unit of Competency must be submitted and marked competent within the maximum time frame to complete the course. This requires prioritising your time so that you can complete all the Units within the maximum time frame. If you need more time to complete your studies, we can look at options to extend your course end date.

What happens when I complete my course?

Once you complete the course requirements and have confirmation from the College that you have completed your course requirements, you will be sent a Course Completion Form. Once that Form has been filled out and returned to the College, you will be issued your Certificate of Completion and Academic Transcript up to 14 days from the date we finish processing your Form.

Key dates and information

2017 COURSE STARTING DATES

6 Feb 17	6 Mar 17	18 Apr 17	22 May 17	17 Jul 17	21 Aug 17	9 Oct 17
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2017 ACADEMIC CALENDAR

TERM	DATES	HOLIDAY
Term 1 2017	6 February 2017 – 31 March 2017	3 April 2017 – 14 April 2017
Term 2 2017	18 April 2017 – 23 June 2017	26 June 2017 – 14 July 2017
Term 3 2017	17 July 2017 – 22 September 2017	24 September 2017 – 6 October 2017
Term 4 2017	9 October 2017 – 15 December 2017	18 December 2017 – 26 January 2018

INTERNATIONAL STUDENT INFORMATION

OVERSEAS STUDENT HEALTH COVER

LENGTH OF POLICY	SINGLE	COUPLES	FAMILY
Up to 3 months	\$146	\$414	\$598
Up to 6 months	\$292	\$827	\$1195
Up to 9 months	\$437	\$1241	\$1792
Up to 12 months	\$583	\$1654	\$2390

ACCOMMODATION

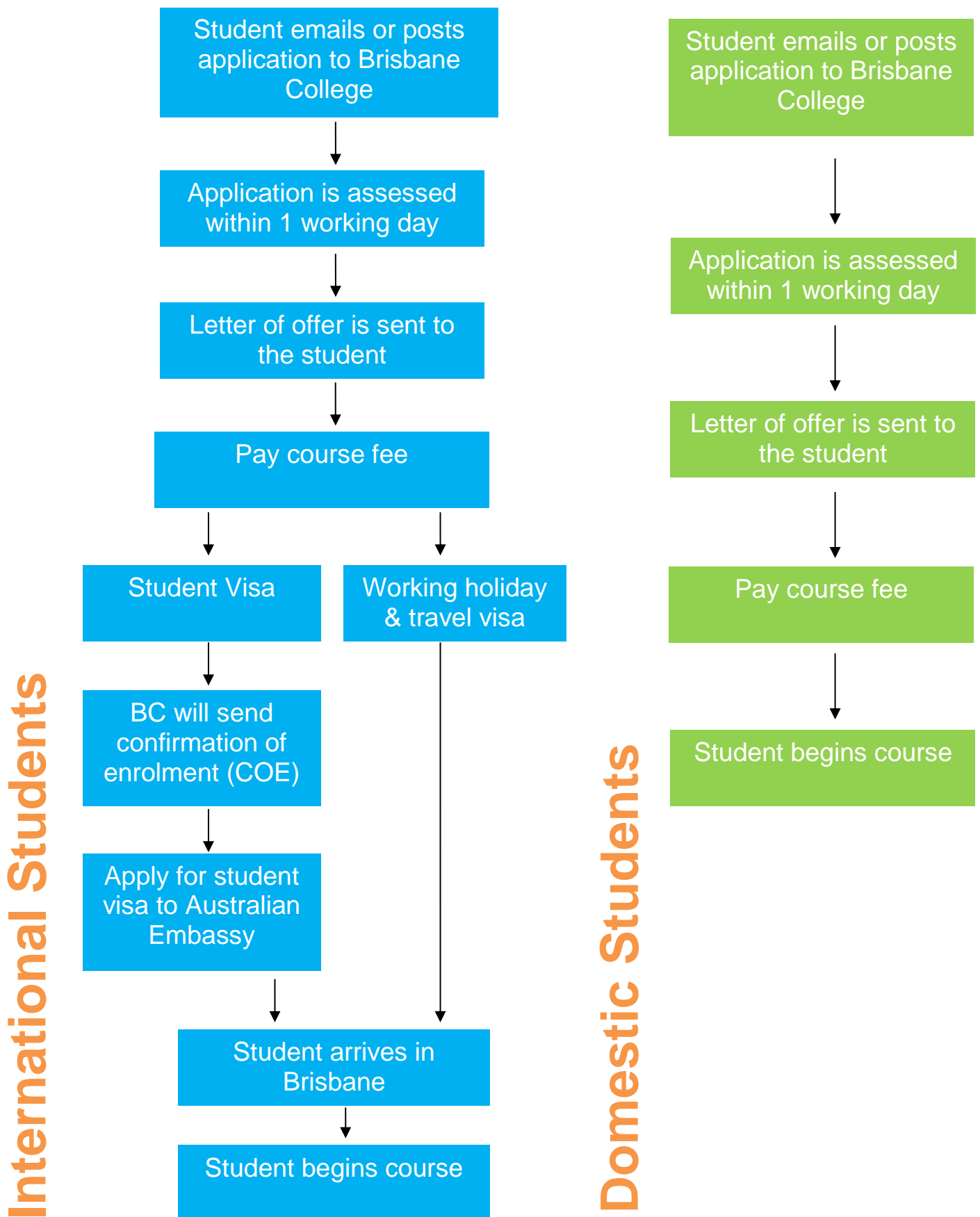
TYPE	PRICE (\$AU)	PROVIDED
Placement Fees	\$100	N/A
Homestay (4 weeks min)	\$240 p/wk	3 Meals/day & Utilities
Additional Nights	\$35 per night	3 Meals/day & Utilities

SAMPLE TIMETABLE*

DAY/TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00am -10:20am		ANIMAL TECH	WORK PLACEMENT	ANIMAL TECH	
10:30am – 10:45am	<i>Morning Break</i>				
10:45am – 12:15pm		ANIMAL TECH	WORK PLACEMENT	ANIMAL TECH	
12:15pm – 1:15pm	<i>Lunch</i>				
1:15pm – 3:15pm		ANIMAL TECH	WORK PLACEMENT	ANIMAL TECH	

*The sample timetable is subject to change each Term

Enrolment procedure



APPLICATION CHECKLIST

Prior to submitting your application form, ensure that you have all the supporting documents by completing the application checklist below.

International Students

- Application Form
- Copy of Passport
- IELTS Test Results
- Copy of High School Certificate or highest level of qualification

- Check for course prerequisites

Domestic Students

- Application Form
- Copy of Passport
- Copy of High School Certificate or highest level of qualification
- Check for course prerequisites

VISA REQUIREMENTS

BC recommends all that applicants visit the Department of Immigration and Multicultural Affairs website at: www.immi.gov.au to find out more details on visa requirements applicable to each applicant.

However, before applying to the Australian Embassy for an Australian visa, students are advised to have:

- Applied to the College
- Paid Course fees
- Paid Overseas Student Health Cover
- Obtained Electronic Confirmation of Enrolment (COE) from the College
- Health check

TERMS AND CONDITIONS OF ENROLMENT

All Students must read this document carefully before signing the student agreement

REFUND POLICY

1. The enrolment fee is not refundable under any circumstances.
2. All requests for cancellations, transfers and refunds must be made in writing using and require the presentation of relevant supporting documentation.
3. Upon approval the application will be refunded in accordance with the ESOS regulations.
4. No refunds will be given to students who are expelled for unacceptable behaviour or non-compliance with visa conditions.
5. If, after the full payment of fees a student withdraws an application the following will apply:
A cancellation fee of the lesser of \$250 or 5% of the total tuition fees received will be deducted from the refund.
 - 5.1 If written notice is received by BC more than 28 days before the commencement of the course a cancellation fee of 30% will be deducted from the fees received.
 - 5.2 If written notice is received by BC less than 28 days before commencement, no refund will be made.
 - 5.3 No refund will be made for that portion of the tuition fee that is payable as counselling fees to the students appointed agent.
6. If the visa is refused by the Australian Authority an administration fee will be deducted and a refund of the tuition fee will be given.
7. If the course has not commenced and BC cannot deliver the course, BC will refund your full tuition fee (including your enrolment fee).
8. If the course has commenced and BC can no longer deliver the course, BC will give a full refund of the tuition fees for all course money paid.
9. Refunds will be payable only to the person or organisation who entered into the agreement with the College. Refunds will not be made to third parties.
10. All bank charges incurred by Brisbane College are to be met by the student.
11. The registered provider's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.
12. This agreement does not remove the right to take action under Australia's Consumer Protection Laws.
13. BC may provide student information, including enrolment details, visa-related information, academic performance and attendance records, to Australian Commonwealth and State agencies and to the managers of the ESOS Assurance Fund.
14. In the case of a student returning home any refund will only be made after the student ID card is returned and immigration notified.

GUARANTEE OF TRAINING/ASSESSMENT

Once a student has successfully enrolled and paid for an entire course, BC is under obligation to deliver the training and assessment for that entire course. In the event that BC is unable to deliver the training and assessment for that course, a refund will be given in accordance with BC's Refund Policy.

ATTENDANCE OBLIGATIONS

Students studying courses in Australia on a student visa are required by law to attend 80% of all classes. It is mandatory to attend 20 hours of lessons per week. BC is under obligation to report to the Department of Immigration and Citizenship if this requirement is not met.

TRANSFERS

Transfer to another educational institution

1. Under Student Visa Regulations it is not possible to transfer to another education institution for the duration of any preliminary course and/or the first six months of the principal course, except where:
 - 1.1 The college has ceased to be registered or the course in which the student is enrolled has ceased to be registered.
 - 1.2 A written letter of release has been provided by the College.
 - 1.3 A sanction has been imposed on the College's registration by the Queensland or Australian Government that prevents the student from continuing the principal course.
 - 1.4 Any government sponsor of the student considers the change to be in the student's best interest and has provided written support for that change.
2. Requests for transfer must be made to the Administration Office in writing and be accompanied by a letter of offer from the receiving institution. Evidence of exceptional and/or extenuating circumstances is also required.
3. If approved, any money transferred will be in accordance with BC's Refund Policy.

Transfer to another course at BC

1. All applications to transfer to another course at BC should be made on the 'Request for Internal Transfer' form available at the Administration Office in consultation with the relevant teaching departments.
2. Where a transfer is granted students must pay an administration fee of AU\$100 plus any additional tuition fees applicable to the new course before starting the new course.

ACCOMMODATION AND AIRPORT TRANSFER FEE REFUND POLICY

1. If the student's application for enrolment or visa is denied, a full refund is given.
2. Except for in the above instance, the Accommodation Placement and Airport transfer fees are non-refundable.
3. If at least 28 days' notice is given for cancellation of accommodation, a full refund will be given. If less than 28 days' notice is given, a cancellation equal to 2 weeks rent is incurred. After accommodation has commenced, 2 weeks' notice must be given, otherwise the above cancellation charge is incurred.
4. If the College is not notified of any change in flight details at least 48 hours before arrival, another Airport transfer fee may be incurred.

ACCOMMODATION FEES

Placement Fees:	\$100
Home-stay (at least 4 wks):	\$240 p/wk
Additional Nights:	\$35 per night

(includes all meals throughout your stay)



BRISBANE COLLEGE OF AUSTRALIA

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National Provider No. 31315

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